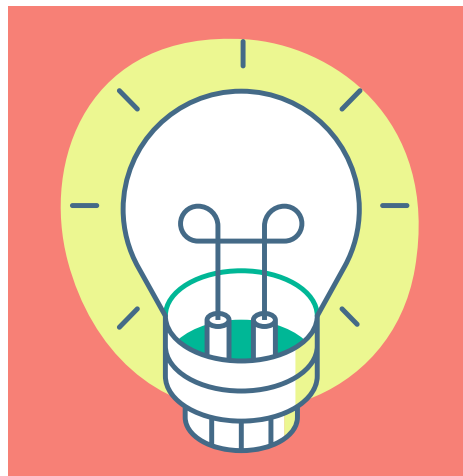


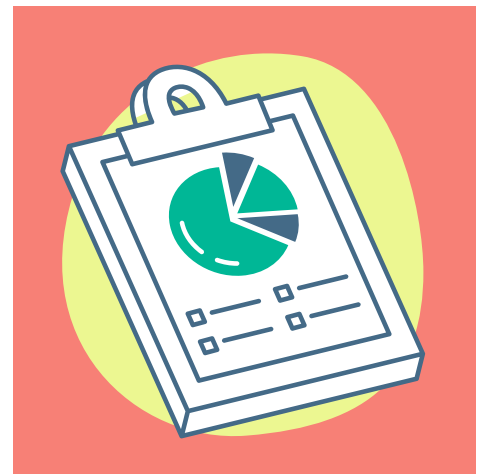


# YOUR CHOICES



**KNOW  
YOUR  
NEXT  
STEPS**

# POST-16 WORKBOOK



# KNOW YOUR NEXT STEPS



**Your Choices**

Tuesday 19th October 2021  
11am-2pm and 5-7pm

**Free Virtual Event  
for young people and  
parents in Swindon  
and Wiltshire about  
post-16 and post-18  
education and  
training  
opportunities**

Register online  [www.learnliveuk.com/your-choices-2021-2022/](https://www.learnliveuk.com/your-choices-2021-2022/)

Logos: SWINDON & WILTSHIRE CAREERS HUB, Wiltshire Council, Swindon BOROUGH COUNCIL, Swindon & Wiltshire LOCAL ENTERPRISE PARTNERSHIP



The 'Your Choices' event is similar to any other opportunity you may have to talk to a university, college or training provider, except there are multiple organisations that you can talk to.

Here's the link to register if you haven't already:  
<https://www.learnliveuk.com/your-choices-2021-2022/>

Presenters at the Your Choice event include training providers of apprenticeships such as GK Apprenticeships and Whitehead Ross, but also Universities such as Falmouth, Bristol UWE and Southampton. FE Colleges such as New College Swindon and Institute of Technology, Swindon will also attend who do offer many HE courses. You can start to research these places in preparation for the event.

**TASK:** UCAS recommend preparing questions for open day events under 3 headings. For each heading, write out at least one question for one or more of the presenters:

1. Campus questions (this includes areas such as parking, food, facilities)

2. Course questions (this includes areas such as assessment, contact hours, mixture of face-to-face and online learning, topic areas and optional modules)

3. University or college questions (this includes areas such as part-time job opportunities, accommodation, public transport links, extra-curricular activities, library facilities, fees and other additional costs)

4. Miscellaneous questions (this includes areas such as applications such as what they would be looking for on a personal statement or application form)

## SMART Goals

Example goal: *I want to be in leadership*

**S**

Be **specific** in your goals

Try to answer the 5 W's;  
What / Why / Who /  
Where / Which

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Example: *I want to earn a position managing a development team for a **tech company**.*

**M**

Define **measurable** ways to track your progress

How many / How much /  
How will I know?

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Example: *I will apply to **three** open positions for the manager of a development team at a tech company.*

**A**

Be **achievable** and realistic

How can I accomplish this goal? How realistic is the goal?

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Example: ***I will update my CV with relevant qualifications**, so I can apply to three open positions for the manager of a development team at a tech company.*

**R**

Your goal should be **relevant** to your long term objective

Is it worthwhile? Does it match my needs?

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Example: ***To achieve my goal of being in leadership**, I will update my resume with relevant qualifications so I can apply to three open positions for the manager of a development team at a tech company.*

**T**

Have a **time** or target date to work towards

When? What can I do today / in six weeks / in six months?

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Example: *To achieve my goal of being in leadership, I will update my resume with relevant qualifications so I can apply to three open positions for the manager of a development team at a tech company **this week**.*

## FINAL TASK: Action Plan

Set yourself 3 goals in preparation for the Your Choices Event or any other open day event you have coming up. Make these as SMART as possible.

1.

2.

3.

*Example goals: Complete personality quizzes to see what they identify as my strengths and weaknesses, Research courses offered by Falmouth University, make a longer list of questions I would like to get answered at the event, spend some time researching universities on the UCAS website.*

## KNOW YOUR NEXT STEPS: ONLINE ACTIVITIES

- Uni Taster Days to search open days and online webinars  
<https://www.unitasterdays.com/>
- UCAS Open Day tips <https://www.ucas.com/undergraduate/what-and-where-study/open-days-and-events/open-days-tips>
- UCAS Explore Universities and Colleges  
<https://www.ucas.com/explore/unis>
- CareerPilot courses <https://www.careerpilot.org.uk/courses>
- Amazing Apprenticeships resources:  
<https://amazingapprenticeships.com/resources/>