



Your guide to Student Support at Newcastle College University Centre

Higher Education Student Support Guide

**NEWCASTLE
COLLEGE**
UNIVERSITY
CENTRE

Welcome to Newcastle College University Centre



Your Student Support

At Newcastle College University Centre, we aim to provide every student with an outstanding experience. Our teams offer a range of services that help students reach their full potential and achieve their qualifications by offering essential support such as:

- Transition and access
- Specialist learning materials
- Dyslexia and exam access arrangements
- Academic, employability and wellbeing support.

In this guide we will go through the various types of support available to you and how you can access this.

Disability Support

We offer disability specific advice, guidance and signposting. This includes:

- Advice on accessing Disabled Students' Allowances (DSA)
- Alternative assessment plans
- Exam access arrangements
- Screening and diagnostic testing for dyslexia.

We are committed to providing an inclusive environment and offer on-going support while you are studying at Newcastle College University Centre.

Autism

Our Lifeskills Hub provides a quiet space for students with autism which can be accessed between classes.

Sensory Support

We provide support to D/deaf, hard of hearing, blind and partially sighted students. We ensure you have full access to Newcastle College University Centre with specialist support.

Access Support

Across the University Centre there are seven hoist facilities and we will help develop your personal care and access plan, we also offer a dedicated access hub and physiotherapy room.

Learning and Physical Difficulties

We provide support with moving, handling and personal care for students with learning difficulties, physical disabilities and medical conditions.

Dyslexia

We offer screening and diagnostic testing for dyslexia. We can also support with arranging specialist study skills support, for those in receipt of Disabled Students Allowance.

Assistive Technology and Alternative Formats

We offer advice on a wide range of assistive technology and software for students with disabilities and can work with you to adapt course materials.

Wellbeing Support

A range of support is available for students to encourage mental wellness as well as more intensive support for those who need it. You could get access to:

- Regular one-to-one support
- Close liaison with external specialist teams
- Mental Health First Aid for students experiencing mental health distress
- Counselling sessions with a fully accredited counsellor.

As a University Centre student, you will also get free access to the Fika app which contains tips to help you manage your health. On the app you can take part in mental fitness challenges and learn about motivation, focus, confidence and more.



Pastoral Support

The Pastoral Support Team is here to make you feel welcome and supported as you learn. All students have access to drop-in, group or one-to-one support. Learning mentors can work with you on a wide range of issues including health, wellbeing, and signposting to external services and support.

Care Experienced Students

If you are in or leaving the care system, we can provide additional support for you, including liaison with your key contacts at college, home or within the local authority.

Young Adult Carers

If you help to look after someone who has an illness, disability or addiction, we can provide additional support.

Student Parents

We know how challenging it can be balancing studies and being a parent. We can support you by helping with planning and organising, or even to help build your self-esteem and get your motivation going.

Pregnant Students

Learning mentors can support you during your pregnancy to help you achieve your studies. Support includes a well-being risk assessment, liaison with your curriculum team and any other general pastoral support.

NEWCASTLE COLLEGE UNIVERSITY CENTRE

Learning Resources

Newcastle College University Centre has a wide range of learning resources to support students.

Library

The main Library is situated in the heart of the Rye Hill campus and has over 70,000 resources to help you study. Students have access to the Library Catalogue where they can search, access and print all resources and e-resources the College has on offer.

Parsons TEN

Our HE resource centre is equipped with over 60 PCs including high spec machines for those areas that need high end computing, printing and scanning is also available. If you ever need to do any group work, Parsons TEN has large screen displays so you can share your laptop screen with the group.

Academic Support

At Newcastle College University Centre, we have a team of Learning Enhancement Coaches who are available to support students with a large range of academic and study support.

Academic writing

Do you need support with how to write in an academic style? Our coaches can support you with a generic academic report format and what should be in each section and with academic prose.

Proof Reading

The coaches can support with proof reading to support with spelling, grammar, referencing and sense checking (please note they are unable to support with subject content).

Drop in on TEN

A coach will be on our HE resource centre on TEN in Parsons building that you can drop in and ask a question while working in our dedicated HE student area.

Dissertation Masterclasses

The learning enhancement team produce and release a set of masterclasses throughout the year focused on aspects of your dissertation or project at the relevant points.

Referencing and Research skills

Workshops and one-to-ones to support your referencing and research skills. The team will walk you through the best places to find good and relevant articles as well as how to reference them in the colleges chosen style of Harvard referencing.



Careers and Employability Support

The HE Careers and Employability Team support HE learners to increase their confidence and knowledge around their own individual employability and career management skills. The team provides general information and guidance to students about linking their Higher Education to future employment. Coaches help students by explaining how their educational pathways can lead on to graduate-level jobs as well as, where they can go to research these for additional information and support. They can also support students in developing a career plan.

Work Ready and Study Ready Guarantee

For every student on the programme at Level 4 and Level 5 that course will receive funding to purchase resources or activities that would directly benefit your study or employability skills.

Support applying for jobs

Support with CVs and cover letter writing and interview skills including face to face and remote

Career management advice

Find the right career for you and how to progress in your chosen field. Advertise and source job vacancies.

Progressing to Further Study

Support in writing post graduate applications and applying to Masters or PHD courses

Employability Skills

Workshops on developing your employability skills from communication to IT.



Financial Support

We know that studying a higher education course can be challenging at times and to support your study, Newcastle College University Centre has a selection of funds that may be available to you.

HE Bursary

If you are in receipt of the full student Maintenance Grant you may be entitled to a £1000 bursary and can apply every academic year.

Scholarships

Every year we offer a range of full fee and half fee scholarships to support widening participation of underrepresented areas in Higher Education. To view our latest scholarships please head to our website at

www.ncl-coll.ac.uk/support/university-centre-support/fees-finance-and-funding

Hardship Fund

The University Centre maintains a hardship fund for those students who have unpredicted difficulty and are struggling to meet their own financial means. If this may be affecting you, please speak to a member of our student services team.

Engagement Bursary

The engagement bursary is available to our Level 4 and Level 5 students and is to support their ability to engage with the course, you can apply to get up to £55 a month or take advantage of a laptop discount voucher through the University Centre's supplier for a reduced monthly amount.





The Care Leaver Covenant

The Covenant is a promise made by private, public or voluntary organisations to provide support for care leavers aged 16-25 to help them to live independently.

NCG and the Care Leaver Covenant have partnered together to support our care experienced students with progression opportunities.

A Covenant Progression Coordinator is based at Newcastle College within the pastoral support team, as well as supporting students the coordinator can help students register onto the covenant registration portal which matches and prepares students to covenant offers and more generally for their next progression step.

For more information about this, please contact css@ncl-coll.ac.uk



Important contacts

Please get in touch to find out more about how we can help you.

0191 200 4189

css@ncl-coll.ac.uk

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For Academic, Careers, Employability and Financial support enquiries, please contact:

0191 200 4906

hedm@ncl-coll.ac.uk



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